ARTIFACT SHEET

artifact type code (see list below) + sequential letter (A, B, C). The first artifact folder for an artifact type receives the letter A, the second B, etc Examples: 59123456PA, 59123456PB, 59123456ZA, 59123456ZB	
•	038135 CA
Indicate quantity of a single type of artifact received but not scanned. Create individual artifact folder/box and artifact number for each Artifact Type.	
CD(s) containing cor Doc Code: Compu	nputer program listing ter Artifact Type Code: P
Stapled Set(s) of Extr Doc Code: Artifact	ra Color Drawings/Photographs Artifact Type Code: C
CD(s) containing pag and/or sequence Doc Code: Artifact	listing [
CD(s) with content un Doc Code: Artifact	nspecified Artifact Type Code: U
Microfilm(s) Doc Code: Artifact	Artifact Type Code: F
Video tape(s) Doc Code: Artifact	Artifact Type Code: V
Model(s) Doc Code: Artifact	Artifact Type Code: M
Bound Document(s) Doc Code: Artifact	Artifact Type Code: B
Other, description: Doc Code: Artifact	Artifact Type Code: Z